



Report – Finance Committee

Revenues Court and Tribunal Appearances – Authorisation for officers to represent the Corporation

To be presented on Thursday, 25th June 2015

*To the Right Honourable The Lord Mayor, Aldermen and Commons
of the City of London in Common Council assembled.*

SUMMARY

This report seeks approval to update the authorisations given to officers in respect of the administration of non-domestic rates, council tax and miscellaneous income.

Section 223 of the Local Government Act 1972 provides that any Member or officer of a local authority who is authorised by that authority shall be entitled to prosecute or defend or to appear in proceedings before a Magistrates' Court. The Member or officer may conduct proceedings although he is not a solicitor holding a current practising certificate. However, in order to appear in such proceedings officers must be authorised individually by the Council.

A review of the authorisations given to officers is required following staff changes. The full list of posts to which authorisation is given to appear before a Magistrates' Court, County Court or Valuation Tribunal to represent the City of London Corporation is listed below. Members should note that any individual appointed to a post stated will be suitably qualified and experienced to carry out these duties on behalf of the Court of Common Council.

RECOMMENDATIONS

We **recommend** that:

- a) the holders of the following posts be authorised to appear on behalf of the Common Council at the Magistrates' Court and the County Court:
 - Head of Revenues

- Senior Taxation Manager
- Business Rates Manager
- Business Rates Billing and Recovery Senior Officer
- Court and Enforcements Team Leader
- Technical, Quality and Development Manager
- Technical, Quality and Development Senior Officer
- Council Tax Manager
- Council Tax Billing and Recovery Senior Officer
- Income Manager
- Principal Income Officer

b) the holders of the following posts be authorised to appear on behalf of the Common Council at the Valuation Tribunal:

- Head of Revenues
- Senior Taxation Manager
- Business Rates Manager
- Business Rates Billing and Recovery Senior Officer
- Court and Enforcements Team Leader
- Technical, Quality and Development Manager
- Technical, Quality and Development Senior Officer
- Council Tax Manager
- Council Tax Billing and Recovery Senior Officer

All of which we submit to the judgement of this Honourable Court.

DATED this 12th day of May 2015.

SIGNED on behalf of the Committee.

Roger Arthur Holden Chadwick
Chairman, Finance Committee